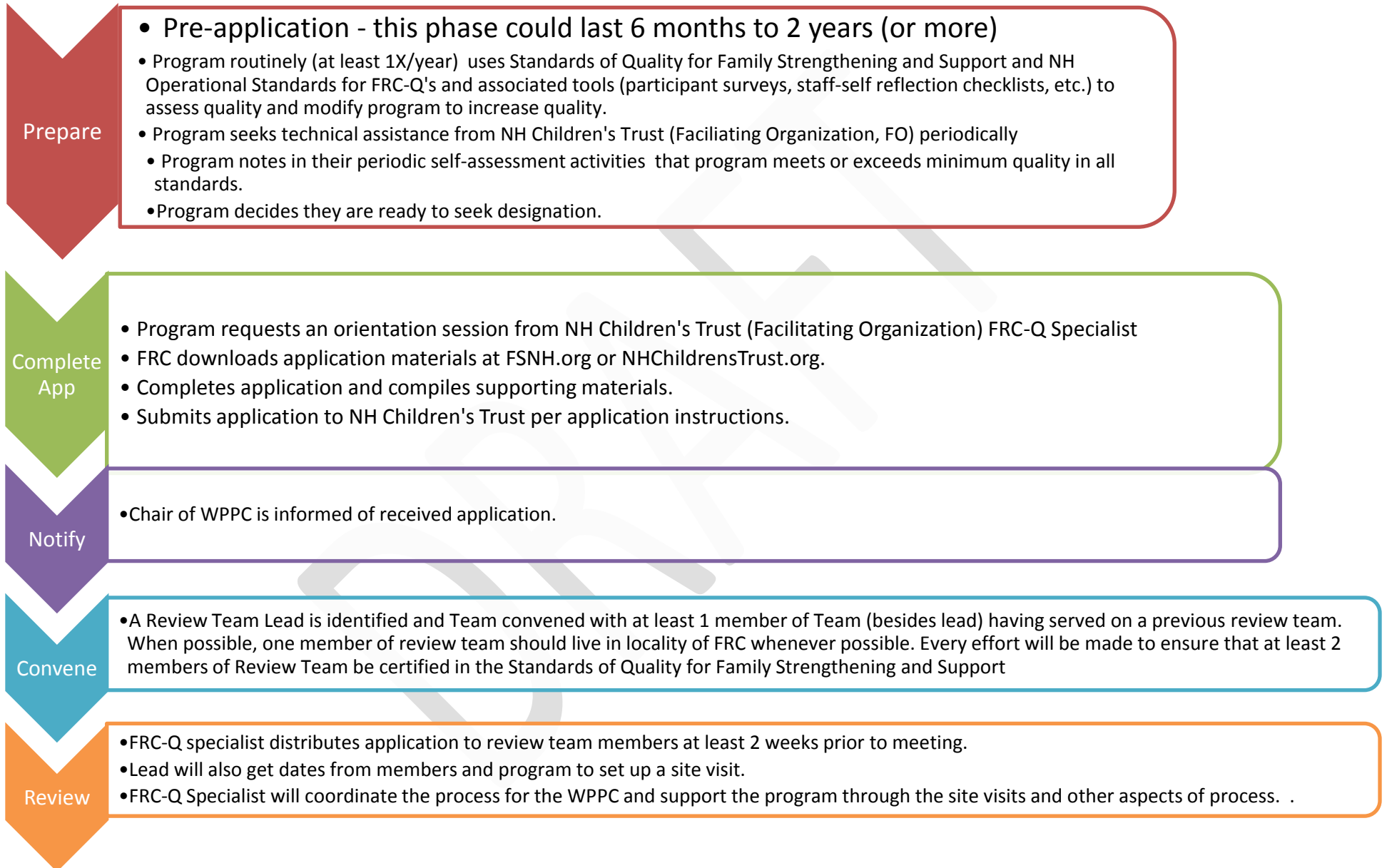


FRC-Q Designation Process



Initial App Review

- Review team members should review application materials prior to first meeting.

Meeting #1

- Review team meets, discusses application and tries to reach consensus and determine feedback to provide to the program.
- Team identifies strengths, concerns, and questions for site visit and if there are questions, or areas needing clarification or information that program should provide before visit - the Team Lead will reach out to advise program of what is needed.

Mtg #2 Site Visit

- Review team visits FRC.
- Completes Site Visit Narrative.
- Team meets briefly at conclusion of visit to summarize impressions.
- Team may meet with FRC staff to share initial findings.

Meeting #3

- Within 1 month of site visit, Review team will determine its recommendation to WPPC.

Decision

- Review Team brings recommendation to WPPC at a WPPC meeting.
- WPPC decides whether to designate program as a Family Resource Center of Quality.

Notification

- FRC will be notified designation decision on behalf of WPPC within 1 week of meeting.
- If not chosen for designation, FRC will be provided detailed information regarding areas for growth and a referral to technical assistance.
- If designated, certificate will be issued - good for 3 years.